BRING

reduce | reuse | recycle | rethink

Thank you for your interest in BRING Recycling.

EMPLOYMENT APPLICATION

GUIDELINES FOR APPLICATION

- Please fill out and email your application to info@bringrecycling.org, attn: Hiring Committee.
- **You must complete all sections of this application** to be considered for employment with BRING.
- If applying for more than one position, please submit one application and list all positions you are interested in.
- If you are selected for an interview, you will be contacted by BRING.

GENERAL INFORMATION			
Name (First, M.I., Last)			
Street Address			
City, State, Zip			
Home Phone		E-mail	
Cell Phone		Work Phone	
Position(s) that you are applying for:			
What wage do you anticipate making if hired?			
How did you hear about BRING? ☐ Newspaper ☐ Company Web site ☐ Internet job site ☐ School ☐ Recruiter ☐ Temp agency ☐ Employee If referred by employee or Internet job site, please write their name(s) here:			
Have you been previously employed under another name? ☐ Yes ☐ No If yes, please list name(s) here:			
Can you perform the essential functions related to the job you are applying for with or without reasonable accommodation? ☐ Yes ☐ No If no, please explain:			
Type of employment desired: ☐ Full-time ☐ Part-time ☐ Temporary ☐ Internship			
Note: All employees may be required to work evening, weekend, and overtime hours on occasion.		If hired, when can you start?	
Are you under 18 years of age? ☐ Yes ☐ No			
Are you legally authorized to work in the U.S.? ☐ Yes ☐ No			

EDUCATION AND TRAINING

Please list any high school, college, vocational, technical, or professional education or training you have received below.

Type of School	Name and Address of School	# of Years Completed	Degree, Major, or Type of Course

PROFESSIONAL LICENSES AND CERTIFICATIONS

Please answer the questions below regarding your professional licensure and certifications.

Licenses or certifications:	
Area of specialization or major interest:	

PRESENT AND PRIOR EMPLOYMENT

List all present and past employment, *beginning with your most recent job.*			
Employer	Address	Supervisor	Telephone Number
Dates Employed	Job Title		
Duties			
Reason for Leaving			

Employer	Address	Supervisor	Telephone Number
Dates Employed	Job Title		
Duties			
Reason for Leaving			

List all present and past employment, *continued from previous page.* If you need additional space, please attach a separate sheet to your application.			
Employer	Address	Supervisor	Telephone Number
Dates Employed	Job Title		
Duties			
Reason for Leaving			
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Duties			
Reason for Leaving			
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Duties			
Reason for Leaving			
Please account for all periods of unemployment longer than three months:			

SKILLS

Please answer the questions below regarding your skills and experience.

Please describe the software applications you have used, such as Microsoft Word or Excel. For each, indicate your level of expertise (beginner, intermediate, or advanced).

Please list any other computer experience you have.
Please describe your general office and clerical skills.
Please describe your knowledge or training with regard to recycling or sustainable environments.
Are there any other experiences or skills you feel would especially qualify you for this position?

CONDITIONS OF EMPLOYMENT

Please read carefully and sign below.

1. All of the information I have supplied on this application is a full and complete statement of facts. Any falsifications will disqualify my application for employment. I agree that BRING and my previous employers will not be held liable in any respect if any employment offer is not tendered, is withdrawn, or my employment is terminated due to any false statements and answers on this application.
2. I give BRING permission to contact all or any of my previous employers, except as listed below, for references disclosing full information. I understand I am required to provide complete and correct information on my former employers. This information includes full addresses, including street number and zip code, and telephone numbers. If this information is not provided, I may not be considered for employment.

   Do not contact: _____

3. I understand that BRING requires that I take and pass a urine drug test before my employment is finalized.
4. I understand that BRING requires proof of valid driver's license and insurable driving record before my employment is finalized.
5. I understand that BRING may require that I take and pass a physical examination before my employment is finalized.
6. I understand any employment by BRING is "at will." That is, my employment is for an indefinite period and may be terminated without previous notice.
7. I understand that I may be asked to work days and/or hours other than those specified at the time of hire.

_____ _____

Applicant Signature Date